**Form AQE1**

**Engineering Services Request Form**

Please use **Form AQD2 – Advice of Changes to Dairy Premises** for building of new dairy premises or significant changes to existing dairy premises including stores.

Please use **Form** **AQD1 – Dairy Services Request Form** any other service requests relating to Dairy Heat Treatment Audits.

Please use this form for all other requests.

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| --- | --- |
| AsureQuality Use Only |  |
| Date received: | Receipt confirmed: |
| AsureQuality Reference Number: | Project reference/name: |
| Allocated to: | AP Advised (if applicable): |
| Any COI Restrictions? Yes No | Within current Approved Scopes? Yes No |
| Service covered by contract? Yes No | PON Requested / Received: |
| Pricing Provided: | |
| Updated by & Date: | |

|  |  |
| --- | --- |
| **Date:** | |
| Company Details | |
| Company Name: | |
| Site / Plant (if applicable): | |
| Physical address of premises: | Postal address: |
| Key Contact: | Phone No:  Fax No:  Email: |

|  |  |  |  |
| --- | --- | --- | --- |
| 2. Service Requested (please indicate) | | | |
|  | Heat Treatment Validation |  | Heat Treatment Evaluation |
|  | Heat Treatment Continued Compliance Checks *(Heat Treatment Operational Checks)* |  | Plant Design and Layout Reviews |
|  | Fabrication Inspections *(Tankers, Silos, Tanks, Processing Equipment, and so on)* |  | Third Party Fabrication Assessment *(includes general design, material certificates for stainless steel, fabricator internal quality records)* |
|  | Hygienic Plant and Premise Design Assessments |  | Hygienic Plant and Premises Design Gap Analysis |

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| 3. Service Details |
| Project/work reference or name (required):  *\*Reference or name will be used for all reports issued* |
| Scope of service required: |
| Please indicate date preferences: |

**Please send in electronic form to Engineering@asurequality.com**

With Subject Line containing:

**Request for Engineering Services**: Company and key words defining the project

**Please submit supporting documents (such as GA Drawings, Plant Layouts, P&IDs) with this completed form – or advise when they will be supplied.**